

CHRONIC TACOS

CASHIER TASK LIST

Date:

EXTERIOR	A.M.	MID	P.M.
No Litter			
Windows clean			
Outside seating clean			

ENTRANCE	A.M.	MID	P.M.
Floor Mat clean			
Door clean			

DINING AREA	A.M.	MID	P.M.
Floor clean and dry			
Tables/booths clean			
Chairs clean			
Napkins full			
Dispensers clean			
High chairs clean			
Open sign on when open			
All trash cans are clean and emptied			
T.V.s on when open			
Music on proper station when open			

COUNTER	A.M.	MID	P.M.
Counter is clean			
Register is clean			
Printer paper available			
Shelving is clean/stocked			
Beverage coolers stocked			

BEVERAGE STATION	A.M.	MID	P.M.
Beverage machine clean			
Nozzles clean			
Ice stocked			
Condiments stocked			
Stock utensils & napkins			

RESTROOMS	A.M.	MID	P.M.
Paper products stocked			
Fixtures clean			
All trash cans are clean and emptied			
Floor clean and dry			
Soap stocked			
Lighting works			

NOTES: